

Priorslee Academy New Student Registration Form

PLEASE SEND IN A COPY OF YOUR CHILD'S BIRTH CERTIFICATE WITH THEIR APPLICATION FORM

CHILD'S DETAIL	.5					
Full legal name of	child:					
Preferred name of	child:					
Date of birth:				Boy □	Girl □	
Home address:				,	1	
Postcode:		Year group:	Have they Meals?	y ever been ent	itled to Free School Yes □ No [
Priority contact:		1 or 2			1 or 2	
Title & full name:	Mr/Mr	rs/Miss/Ms		Mr/Mrs/Miss/	Лs	
Parental responsibility?		Yes / No		У	es / No	
Relationship to child:						
NI number:						
Email Address:						
Home phone:						
Mobile phone:						
Work address and phone:						
Address: leave blank if same as above.						
Postcode:						
Member of the Armed Forces?		Yes / No		У	es / No	
Contact restrictions with child? If yes, please give	Ev	idence must be submit	ted to	Evidence must	be submitted to sup	pport
details		support this	. = . • •		thic	F

1	2	3
N(S) HAVE CONSENTED	TO THEIR INFORMAT	
YES / NO	YES / NO	YES / NO
e given to those uardians will not be able ut this password.		
ibling at Priorslee		
cademy Pre-School?		
e(s)		
	YES / NO e given to those vardians will not be able ut this password. ibling at Priorslee cademy Pre-School?	TH THIS CONTACT INFORMATION, YOU AR N(S) HAVE CONSENTED TO THEIR INFORMATION. YES / NO e given to those lardians will not be able lat this password. ibling at Priorslee lademy Pre-School?

ETHNIC BACKGROUNDS, LANGUAGE AND RELIGION

Our ethnic background describes how we think of ourselves. This may be based on many things, including, for example, our skin colour, language, culture, ancestry or family history. Ethnic background is not the same as nationality or country of birth.

Please study the list below and tick one box only to indicate the ethnic background of the pupil or child named above:

WHITE	ASIAN OR ASIA BRITISH	ASIAN OR ASIAN BRITISH		BLACK OR BLACK BRITISH	
British	Indian		Caribbean		
Irish	Mirpuri Pakistani		Japanese		
Traveller of Irish heritage	Other Pakistani		Korean		
White European	Bangladeshi				
Gypsy/Roma	Any other Asian background				
Any other White background					
MIXED/DUAL BACKGROUND	ANY OTHER ETHI GROUP	NIC			
White and Black Caribbean	Chinese				
White and Black African	African				
White and Asian	Any other Black background				
Any other mixed background					

LANGUAGE	Home:			
LANGUAGE	Additional:			
RELIGION				
NATIONALITY				
COUNTRY OF BIRTH				
DISABILITY				
PREVIOUS SETTING				
Name and address of prev	vious nursery or prim	ary school (if applicable):		
DOCTOR'S DETAILS				
Doctor's name:	Doctor's	telephone number:		
Doctor's address:				
MEDICAL DETAILS				
Does your child have any medical conditions we should be made aware of? For example,				
allergies or long-term medication. Please give details:				
Do you give permission for	staff to administer	first aid?	Yes □ No □	
•	• •	treatment to be sought and	Yes □ No □	
administered including and necessary by the medical		ranstusions, as considered		
• •				
SPECIAL DIETARY REQUIREMENTS Does your child have any special dietary requirements? E.g. Vegetarian. Please give details:				
boes your crima have any .	special dietal y Tequil	ements: L.g. vegetarian. Hease giv	e derails.	
OTHER				
Is there any other information related to the care of your child of which we should be aware? Please give details:				

PERMISSIONS			
Do you give permission to take your child on outings/educational visits?	Yes □ No □		
Do you give permission for photographs of your child for development files and displays? Yes □ No			
Do you give permission for your child to interact with the School Therapy Dog? Yes No [
Do you give permission for your child's photograph in staff coursework? Yes □ No □			
Signature: Date:			

CONSENT FORM - PUPIL PERSONAL DATA

The Trust may provide photographs and videos to the media, or the Trust may be visited by the media who will take videos and photographs. When these have been submitted to or taken by the media the Trust has no control over these.

Stude	name:	
Date	of	birth:

As a Trust we are very proud of the achievements of all of our pupils and we want to be able to celebrate these achievements both within the Trust and with others and to promote the Trust. We may also want to report on significant events which involve our pupils, such as visits from dignitaries. This will involve providing information about involvement in certain activities such as sports.

	YES	NO
I am happy for the Trust to use:		
Photographs of my child		
Videos of my child		
The following information may be used with the above:		
Name		
Class		
Year group		
Age		
I am happy for the information selected above to be used:		
In Newsletters		
On the Trust intranet		
On the Trust website		
On the Trust social media sites		
On Flyers		
In Trust Prospectus		
In local news media – newspapers, websites and television		
In national news media – newspapers, websites and television		
On internal screens which may also be viewed by visitors to the		
school site and/or on internal notice boards		
Other external documents		

You may change your mind in relation to any of the consents that you have provided at any time. This includes withdrawing your consent to anything that you have agreed to here.

To withdraw your consent to any of the above, or otherwise amend your position, please write to us at: Miss J Hart, Data Protection Officer, Priorslee Academy, Priorslee, Telford, TF2 9R5

This consent will otherwise continue until your child leaves the Trust [or your child reaches the age of 12 years old at which point the Trust will seek consent directly from your child in relation to the above matters].

Signed: _	 	
Name:		
Date:		
Date		

Tapestry - Online Learning Journal, Reception year only

All Pre-School and Reception children attending Priorslee Academy have a personal online Learning Journey which records photos, observations and comments, in line with the Early Years Foundation Stage, to build up a record of your child's experiences during their time with us.

We use Tapestry, an online system, which is hosted within the EU on secure servers. The benefits to yourselves from Tapestry being on-line means you will have secure access (via a website or mobile app, which you login to using your email address and a password) to your child's Learning Journey and, in addition to viewing our contributions, we encourage you to add to it by uploading photos and adjacent comments.

Our class has their own secure Tapestry website for which an account is required to enable access. In order for this to happen, we require you to provide the school with preferred e-mail address. Please note each parent only has access to their own child's Learning Journey; however, your child may appear in group photographs in other children's Learning Journeys. Therefore, as E-safety is extremely important to us at Priorslee Academy, we ask you to provide us with the information below and to sign the agreement to show that you understand and will agree with our guidelines.

If you do not have access to e-mail your child is still able to have an online Learning Journey which you may access using school computer equipment during specific dates throughout the year.

If you have any questions or queries about the online Learning Journeys, please do not hesitate to contact our fabulous EYFS team.

Tapestry Frequently Asked Questions

Why use an online system?

Hand writing observations, printing out photos, cutting out and sticking all of these into a paper learning journal is very time consuming. By taking photos and videos that can be instantly uploaded this increases the time that staff can spend preparing resource and supporting your children with their learning children.

How do I get onto the system?

Tapestry can be accessed online at: https://tapestryjournal.com/ once you have entered a password from the link which will be emailed to you. You will then be able to log on using your email and password. Tapestry is available as a free app from the Apple Store and also on Android devices. We ask you to provide us with an email address so that we can set you up a personal account. This will be a secure way of logging in, and you will only be able to see your own child's learning journal.

I don't have a computer, laptop, tablet or smartphone. How can I access Tapestry?

If you are unable to access the Internet on any device at home, then please come and see us as we may be able to set up sessions at school for you to come in a view your child's learning journal.

I am not very confident with computers or the Internet. How can I access Tapestry?

One of the reasons for us choosing Tapestry was ease of use. It is a very easy system to use, but should you have any problems, a member of the Early Years Team will be happy to support you.

Why do you need my email address?

Your email address is required in order to set you up with access to your child's account. It is to ensure security on the site.

What if I do not give permission for group photos?

If you do not give permission for your child's photo to appear in any group photos then the photo will not be shared and you will only see photos that include your child on their own.

Tapestry Permission Slip

I give permiss	ion for Priorslee Academy to hold o	an online Tapestry Learning Journey	
for		(name of child).	
is:		ccount so I have access to my child's Le	
e-mail address			_ (provide your
Child Date of I	Birth:	_	
Agreed guideli	ines for accessing and using Tapest	ry 'Online Learning Journeys'	
As a parent I	will		
 Not put 	olish any of my child's observations	, photographs or videos on any social n	nedia site.
 Keep th 	ne login details within my trusted f	amily.	
 Speak to journey 	•	ce any difficulties accessing my child's	s learning
I agree to th	e guidelines:		
Print name:			
Signature:		Date:	

Please return to the school office who will pass details on to your class teachers to set up your account and send out your login details once permission has been received.

Priorslee Academy

From the 1st October 2021, Natasha's Law comes into effect. This means that children cannot be given any food, unless parents have pre-consented to it. As you pre-book meals online, you consent to the school meal given to them during the day.

From 1st October, if you do not book your child onto a school dinner and they do not have a packed lunch, we will be unable to give your child an emergency meal, unless you have consented to either a ham packed lunch, or a cheese packed lunch below. If we do not have your consent, you will be asked to bring in lunch for your child.

Consent cannot be taken over the phone. We must also collect your consent for Breakfast Club, After School Club and Fruit and Milk.

Name:	
Base:	
Circumstance	Parent name & Signature
Emergency packed lunch -	
☐ Cheese Sandwich packed lunch ☐ Ham Sandwich packed lunch	
Allergens of above: Gluten, Milk, Soya - May contain Egg, Sesame Seeds	
Any relevant information:	
Circumstance	Parent name & Signature
Breakfast Club	
☐ I am happy for my child to have access to the variety of food available at Breakfast club, including but not limited to; toast, cereal, fruit	
Any relevant information:	
	1
Circumstance	Parent name & Signature
Fruit and Milk	
I am happy for my child to have access to free fruitI am happy for my child to have access to free milk	
Any relevant information:	

Circumstance	Parent name & Signature
Pre-School Children only	
□ I am happy for my child to have access to the variety of food available during the day as necessary and at Breakfast and After School Club, including but not limited to; toast, cereal, cheese, fruit, breadsticks.	
Any relevant information:	
Allergies / Dietary Requirements	
Please make sure you list all and any dietary requirements your child has. If they ensure you indicate the severity and if they need an Epi-Pen. If your child has a prescribed piriton kept in school.	
Parent name and Signature:	
I consent to all of the above and have included all relevant inforchild's dietary requirements. I will ensure that the Office are ushould any of the above change.	•
Name:	
Signature:	
Date:	

Home/School Agreement

We wish to encourage and foster the development of each child intellectually, physically, socially and emotionally within a caring atmosphere. We shall strive to make each Academy within our Trust, a caring community and our children sensitive to the needs of others; a community in which all members have a sense of fairness and justice and that the contribution of each member is valued. We will not tolerate any misuse of public or social media sites by either children or adults, which may bring the Trust into disrepute, or cast aspersion on any child, parent or employee.

Members of the Trust will:

- Provide a balanced, well-rounded education for all children
- Aim for a high standard of work and behaviour from all pupils and encourage them to do their best at all times
- Care for each child's safety and happiness
- Keep parents informed of what their child is learning and evidence progress made
- Establish a purposeful and positive relationship with all parents and carers

Parents/Guardians should:

- Make sure your child arrives on time at the start of each day and attends regularly, informing administrative staff of any absence
- Support your child with homework and other opportunities for home learning
- Make staff aware of any concerns or problems which may affect your child's work or behaviour
- Attend parent/teacher meetings to discuss your child's progress
- Support the Trust and staff including its policies, ethos and values particularly in relation to behaviour
- Sign your child's homework/reading diary on a weekly basis
- Ensure your child is dressed and presented appropriately each day

Pupils should:

- Make sure that they have all equipment required for any school day
- Do the best work they can and not stop others from learning
- Be helpful, friendly and polite to everyone
- Take care of classrooms and all environments for learning, and wherever they visit or play
- Follow all rules and play an active role in supporting ethos

Together we shall:

- Work towards solutions for any problems concerning learning
- Work together for the benefit of each child
- Help each child achieve their best

rupiis name	
Parent's signature	Date



1 Your name and address

Submit by email

Print form

Please fill in all sections so that your child's eligibility for Free School Meals (or your eligibility if you are applying for yourself) can be verified. You must indicate the benefit you are receiving. If you have any questions, please call the Free School Meals Helpline on 01952 383983.

Title	Initial(s)	Surname							
Address									
			Postcode		email				
Tel:	Mob:	Relationship to o	child(ren)						
2 You and your partner (living at the address above)									
Title Forename and surname			Date of	Date of birth National Insurance Number or NASS Number					
3 Your children attending a school or sixth form in Telford and Wrekin, for whom you are applying									
Forename	Surname	Gender D	ate of birth	School atten	nded		Start date		
4 Your benefits - please select the benefit you receive which entitles you to Free School Meals Income Support Income-based Jobseeker's Allowance Child Tax Credit, provided you are not entitled to Working Tax Credit and have an annual household income (as assessed by									
Guaranteed	l element of Pension Credit			enue & Custon			ad £16,190 Asylum Act 1999		
			опррог	t under r art	v1, 11111115	gration and 7	naylulli Act 1000		
5 Your dec	laration								
I confirm that as far as I know, the information I have given above is correct. I will tell you immediately if my details or circumstances change. I wish for Telford & Wrekin Council to be able to assess my claim in future by a secure computer link with the Department for Education. I authorise Telford & Wrekin Council to use my information to process my claim for Free School Meals and to contact other sources as allowed by law to verify my initial and continuing entitlement.									
Your signature				Date					





Important Helpline 01952 383983

You no longer need to reapply for Free School Meals. Once we have your details on record we will do regular checks to see whether you are still entitled. If however you have other children just starting school and wish to claim for them you must complete a new claim form with their details.

In order to perform these checks we need up to date details. It is therefore essential for you to let us know of any changes in benefits or names and addresses of the person in your household, receiving the qualifying benefit. Incorrect details may lead us to believe that you are no longer entitled to Free School Meals.

How do I qualify?

If you receive any of these benefits then you will be entitled to Free School Meals:

Income support

For school use

Name of school

Date free meals are given Proof of Benefit attached

- Employment and Support Allowance (income related)
- Child Tax Credit without Working Tax Credit with an annual taxable income (as assessed by HMR&C) of less than £16,190
- Income based Jobseekers Allowance (IBJSA)
- Guaranteed Element of State Pension Credit
- Support under Part V1 of the Immigration and Asylum Act 1999

If you have recently become unemployed but are still receiving Working Tax credits, you may be entitled to Free School Meals, please call 01952 383983 for advice.

How do I apply?

- 1. Fill out the form overleaf, including the declaration at the bottom.
- Take the completed form to your child's school. If you have children who go to different schools, the form needs to go to just one of the schools.
- 3. We will enter your details onto the online system and this will tell us if you are entitled.
- 4. We will send you a letter with our decision, usually within 5-10 working days.
- 5. If it states Entitled we will inform the school and your child will be able to receive Free School meals
- 6. If it states Not Entitled if you still believe you are entitled please call 01952 383983 for advice. We may need you to send us evidence that you are in receipt of a qualifying benefit.

You do not need to send evidence with this application, if we need evidence at a later date we will contact you.

You can submit your form online at www.telford.gov.uk/fsm by email to freeschoolmeals@telford.gov.uk or you can post it to: Revenues & Benefits Service, PO Box 249, Addenbrooke House, Telford TF3 4NT

For office use only

Date other schools (if any) informed

Signature of Head or Administrator Name of Head or Administrator













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Monday

Pork Sausage Farm Assured Pork Sausages with Gravy

Chicken Pie Farm Assured Chicken

in a Chicken Grevy fopped with

Wednesday

Vegetarian Sausage V H

Mashed Potatoes, Carrots, Garden Pess, Sessonal Salad Selection, Bread Selection

Jemon Shortbread



on a Deep Crust Base with a Chaese Ham, Cheese and Tomato Pizzas

a Deep Crust Base with a Cheese Cheese and Tomato Pizzas on

Fries, Couscous, Baked Beans,

Sweetcorn, Seasonal Salad Selection, Bread Selection

Chocolate Sponge Calce



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Banana Flapjack

Fresh Minced Beef cooked in a Rich Yometo based Sauce with Garlic Red Tractor Beef Bolognaise Thursday

Tractor Diced Ohicken in a Creamy

Chicken and Pasta Bake Rod

Tuesday

Vegetable and Bean Pasta Bake Beans in a Tomato Sauce topped

Roasted Vegetables with Afterd

Mac and Cheese Macaron Pasta in a Cher's Cheese Sauce topped with Silced Tomations V

Seasonal Salad Selection, Garlic Pasta, Carrots, Green Beans,

Pasta, Salad Selection, Seasonal

with Cheese V H

Salad Selection, Garlic Bread

Fruit Jelly

Fruit Jelly



4 Beaf Burger in Bap Farm Assured Minced Beef Seef Burger served with a Soft Bread Roll

Quorn Muffin V

Wedges, Peas, Sweetcom, Sessonal Salad Selection, Bread Selection

Ice Cream

WOK 3



bounce like rubber balls.

and ripe cranberries

but limes sink Lemons float,









Fresh Fruit available daily. Cheese and Crackers available Monday, Wednesday and Friday, individual Yoghurts availability.





Sandwich Option Cheese or Ham sandly



Tractor Pork Meat Balls served Meatballs Farm Assured Red Porting Sauce

Assured Pork Sausage, Free Range

Scrambind Egg

Big Breakfast Sack Bacor, Farm

Flath Finger Fillet of Flath Coasted in

Monday

a Crispy Breadcrumb or Salmon

Thursday

Vegetarian Sausage, Free Range

Jacket Potatoes with Baked Beans

and Cheese VIII

20

Mashed Potato, Carrots and

Quorn Roasted Fillet V

Selection, Broad Selection Broccoli, Seasonal Salad

Chipped Potatoes, Garden Peas,

Baked Beans, Seasonal Salad

Selection, Bread Selection Banana and Toffee Muffins

Scrambled Eggs

Assured Chicken coared in a Natural

Breaded Chicken Wraps Farm

Thursday

Wap with Mayormaise or BBQ

Sauce

Breedcrumb served in a Yorkilla

Wegetable Quorn Balls Roasted Wegedachies and Tometo Seuce V

Beans, Seasonal Salad Selection, Pasta Twists, Carrots, Green Bread Selection

Salad Selection, Bread Selection

Plapjack

Chopped Tomatoes, Seasonal

Hash Brown, Baked Beans,

Quorn Enchilada Tortilla Wap rolled

and filled with Roasted Vegetables

and Quom with Chaese and Tomato

TOCKNOW W

Savoury Rice, Mixed Salad Selection, Bread Selection Salaction, Seasonal Salad

Shortbread Biscuit



Chocolate Crunch and Mint

Custard

Crispy Fillet of Fish Filet of Fish Coated in a Crispy Batter

Chipped Potatoes, Baked Beans, Cheese and Onion Quiche Sweetcorn, Seasonal Salad Selection, Bread Selection

The Eatwell project supports

eatwell

*

spradients with the children

cooking healthy, simple the Let's Dine othor by

Chicken Nuggets Farm Assured Cheese and Potato Puff Pastry

Friday

Chicken coated in a Light Batter

Herby Diced Potatoes, Peas. Sweetoom, Seasonal Salad Selection, Bread Selection

Strawberry Calos and Custard

Wednesday

Traditional Roast Beef with a Rich Pudding Farm Assured Siced Meat and Tasty Gravy and Yorkshire

Ham, Cheese and Tomsto Pizzas

Friday

on a Deep Crust Base with a

Cheese Topping

Ice Cream

Pudding Abasted Vegetables and Beans with Gravy in a Yorkshine Vegetable Filled Yorkshine Pudding V H

a Daep Crust Base with a Cheese Topping V H

Cheese and Tomato Pizzas on

Traditional Roast Chicken Farm Assured Meat served with a Rich

Wednesday

Baked Beans, Sessonal Salad Selection, Bread Selection

loe Cream

Broccoli, Carrots, Seasonal Salad

Salaction, Bread Salaction

Cookie

Roast Potatoes, Mashed Potato

Cheese and Potato Pie V

Roest Gravy

Fries, Couscous, Sweetcorn,

3,444 WR.2

SEPT NY 3

Speing Terre 2025

Broccoll, Carrots, Seasonal Salad Selection, Bread Selection Mashed Potato, Roast Potatoes,

Fruit Cheesecake

DCT HALFTERN

WW.3















Mighty Oaks Academy Trust - Term Dates 2024-2025

Sep-24	Oct-24	Nov-24							
M T W T F S S	MTWTFSS	MTWTFSS							
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30 20	18	20							
Dec-24	Jan-25	Feb-25							
M T W T F S S	MTWTFSS	MTWTFSS							
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Mar-25	Apr-25	May-25							
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31 21	12	15							
Jun-25	Jul-25	Aug-25							
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23 24 25 26 27 28 29	28 29 30 31	25 26 27 28 29 30 31							
30 21	13								

PD DAYS
BANK HOLIDAY
SCHOOL DAY

190